

TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
February 9, 2011
Executive Session
6:00 PM

The regular executive session meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur R. Puglia, Deputy Mayor Robert Higgins, Committeeman Alfred Clark, Committeeman Sean Gable, Solicitor Michael Magee, and Clerk Linda Semus.** Also in attendance was **Robin Blum.**

Mayor Puglia called the meeting to order followed by the following opening statement.

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given in the annual notice, which was adopted by the Mansfield Township Committee on January 3, 2011. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 7, 2011.

A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to go into executive session by adoption of the following Resolution. Motion carried.

RESOLUTION 2011-2-1

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows: pending litigation specifically Titzel v. Mansfield, Monson vs. Mansfield, PBA v. Mansfield, and personnel.
3. It is anticipated at this time that the above subject matter will be made public when the matter has been resolved and approved for release by the Township Solicitor.

Regular Meeting

7:30PM

The regular meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Arthur R. Puglia, Deputy Mayor Robert Higgins, Committeeman Alfred Clark, Committeeman Sean Gable, Engineer Tim Staszewski, Attorney Michael H. Magee, Clerk Linda Semus, and Deputy Clerk Barbara Crammer.**

A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to come out of executive session. Motion carried.

Attorney Magee explained that the purpose of the executive session was to discuss pending litigation, specifically Titzel v. Mansfield, PBA v. Mansfield, and Monson v. Mansfield, and personnel issues.

The regular meeting of the Mansfield Township Committee was called to order by **Mayor Puglia**, followed by the salute to the flag and a moment of silence.

PRESENTATION

Mark Remsa, Director of Economic Development and Regional Planning for the Burlington County Bridge Commission, was in attendance and explained he is working on what was originally known as the Route 206 Plan but is now known as the Growth

and Preservation Plan. He said that Mansfield Township has been one of the partners in the planning process on how to plan for a large, important region within the County. He said he was in attendance with Ed Fox to give a recap of where we are in the process. He said they are close to the end of the process in having all of the municipalities adopting resolutions to endorse the plan. Mansfield Township has already endorsed the plan.

Mr. Remsa then turned the meeting over to Ed Fox who said he and Mr. Remsa and other members of the county agencies are working with the neighboring towns to do the planning and implement the plans to get them where they want to be in the future. He said the county agency is there for cooperation, help and assistance. He gave background information about the GAP Plan, Growth and Preservation Plan. It is a large document they have worked on for over 6 years. Mansfield is the first town to endorse the plan. Mr. Fox explained the transect area, a cross section of the landscape, through an explanation of Route 206 and the changes in the land uses in the different areas. He explained the transect area through the use of a map, explaining the preserved areas as well as the suburban areas. Consideration has to be given to what is in our town and what is in the neighboring towns. The purpose of the plan is a major vision for the towns which consists of about 240 square miles in 13 towns. It is a balance of town and country. They will be sending the plan to the Freeholders who will, after receiving enough endorsements from different towns, adopt it as their own plan for the northern part of Burlington County. They will then ask for a member of the township to sit on an advisory committee with members of other towns and county agencies and meet four times a year to discuss the issues in the plan and how to get them to do the work for the towns. When all endorsements are received, they will have a website.

Committeeman Clark asked for an update on the base. Mr. Fox explained how the joint base was merged two years ago with all three services managed by the Air Force. They are working on a master plan to integrate the three different bases together. He spoke of the roads being closed through the base and said they were working on a transportation plan to improving access in and around the base as traffic has increased in areas due to road closures. They are working on waste water, a directory of who is who on the base, and on a website.

Deborah Delain asked if anything on the base would affect the air traffic over Mansfield Township. Mr. Fox said the base will get more air traffic and explained where most of the traffic will occur. He said they are working on noise issues.

Bob Tallon, Axe Factory Road asked if they will monitor the overall environment. Mr. Fox said the plan is a guidance document as it is the Township's plan and they are just helping to guide things together. The Freeholder Board will require his office to ask the folks on the Advisory Committee to give information on what is happening so they can have an annual report out to the 13 towns. There will be a lot of monitoring.

Mark Remsa said this is an advisory group which is intended to advise. If issues arise in a particular region, they are responsible to get back to the local officials. If it is at the county level, they will advise the freeholders.

Mr. Remsa said they are working with the consultant from the Bridge Commission who is working to help the town with obtaining grants to have a consultant work on local zoning. Mr. Remsa thanked the Township for the cooperation given to them.

ENGINEER'S REPORT

Tim Staszewski referred to the Waste Water Management Plan. A conference call with the DEP indicated that the last hold up is the nitrate dilution model. Although the DEP analyzed the numbers and came out with the same result as ours, they want us to use their numbers. This information was received today and the change will be resubmitted tomorrow. Once that is done, they will do their final review for formatting and minor text errors after which we should be able to go to publication.

The Township applied for and received their Energy Efficient Grant which may be worth up to \$125,000. There is a February 18th scope deadline. We put in for the Millennium building but it is transferable if there is something else in the Township that the Committee wants to review, that can be done. Last year, we applied for and received \$70,000. We are working with the sub-contractor now, at the Millennium Building, to apply that grant. We looked at the boiler and lighting under that grant. Although it was suggested that we need a new boiler, **Engineer Staszewski** said we did not qualify for that initial grant but we can look at it again under this grant. Evidentially, the size of the boiler was too large to qualify. The grant could cover removal and replacement of lighting fixtures with energy efficient fixtures. He will investigate the possibility of going for a boiler. Air conditioning units was suggested. He will be in touch with the Committee members regarding possibilities.

Engineer Staszewski said we did not get the grant from the DOT.

Engineer Staszewski said he met at the Millennium Building and reviewed the sewer for the fire department and will discuss the results with **Committeeman Gable** after the meeting.

Engineer Staszewski reviewed the deterioration of the concrete gutter at the one driveway at Pederson Court and determined that the cause was application of rock salt. He made suggestions to the resident to change the material but had not heard back from the resident. There was no other deterioration at any other section. This would not be a responsibility of the Committee.

Engineer Staszewski said he rode through Mapleton and saw no safety issues due to weather conditions.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to accept the Engineer's Report. Motion carried.

BILL LIST

Clerk Semus asked to discuss the OEM plan which had been submitted by **Doug Borgstrom** for their review. **CFO Monzo** said the money is available out of the EM budget. **Deputy Mayor Higgins** reviewed the bill and said he had no problem with it.

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark** to include the OEM bill on the current bill list. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, CLARK, GABLE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark** to approve the bills as submitted. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, CLARK, GABLE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

ORDINANCES

ORDINANCE 2011-1
CALENDAR YEAR 2011
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Mansfield in the County of Burlington finds it advisable and necessary to increase its CY 2011 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 175,940 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2011 budget year, the final in cap appropriations of the Township of Mansfield shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5% amounting to \$ 5,202,798 and that the CY 2011 municipal budget for the Township of Mansfield shall be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER RESOLVED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER RESOLVED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER RESOLVED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

REPEALER, SEVERABILITY AND EFFECTIVE DATE.

- A. **Repealer.** Any and all Ordinance inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. **Severability.** In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. **Effective Date.** This Ordinance shall take effect upon proper passage in Accordance with the law.

Mayor Puglia opened the public hearing. With no comments or questions, the public hearing was closed. A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to adopt Ordinance 2011-1. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CLARK, GABLE, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

ORDINANCE 2011-2
AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF MANSFIELD BY DELETING AND REPEALING CHAPTER 63A THEREOF, "WATER RESOURCE BUFFER CONSERVATION ZONES"

Be it enacted by the Mansfield Township Committee as follows:

The Code of the Township of Mansfield is hereby amended by deleting and repealing Chapter 63A – Water Resource Buffer Conservation Zones

REPEALER, SEVERABILITY AND EFFECTIVE DATE.

- A. **Repealer.** Any and all Ordinance inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. **Severability.** In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. **Effective Date.** This Ordinance shall take effect upon proper passage in Accordance with the law.

Mayor Puglia opened the public hearing. Bob Tallon, Axe Factory Road ask that, if this resource buffer conservation zone is being repealed, is there something that will be in our ordinance because he was concerned with clean water and things that might

happen. **Clerk Semus** explained that the ordinance was not presented to the Planning Board and therefore the ordinance, as it is, cannot be enforced. The ordinance has to be repealed, go back to the Planning Board and, upon their recommendation, return to the Township Committee for adoption. A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark** to adopt Ordinance 2011-2. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, CLARK, GABLE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

ORDINANCE 2011-3

AN ORDINANCE REPEALING AND AMENDING CHAPTER 10-2 OF THE CODE OF THE TOWNSHIP OF MANSFIELD TO DELEGATE THE AUTHORITY FOR GRANTING RAFFLE AND BINGO LICENSES

BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey as follows:

CHAPTER 10-2. The Code of the Township of Mansfield is hereby repealed and amended to read as follows:

Chapter 10, Bingo and Raffles

Section 10-2. Application for license.

Each applicant for either a bingo or raffle license or any game of chance covered by the aforesaid statutes shall file with the Township Clerk a written application for the same as prescribed by the aforesaid statutes and the rules and regulations promulgated or issued by the Legalized Games of Chance Control Commission. The Township Clerk is hereby authorized to approve the granting of bingo and raffle licenses to be held in the Township.

REPEALER, SEVERABILITY AND EFFECTIVE DATE

A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.

B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable to any reason, then the Township Committee hereby declares its intent that the balance of the ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

Mayor Puglia opened the public hearing. With no comments or questions, the public hearing was closed. A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable** to adopt Ordinance 2011-3. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, GABLE, CLARK, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

CONSENT AGENDA

REPORTS: Clerk, Court, Zoning, COAH, Tax Collector, Fire, Police, EMS, Construction, Franklin Fire Company 2009 Audit

MINUTES: January 12, 2011

RESOLUTIONS:

RESOLUTION 2011-2-3

REFUND OF VETERAN DEDUCTIONS

WHEREAS, Tax Deductions were allowed on the properties listed below; and,
WHEREAS, this allowance resulted in overpayments on said properties, and refunds are due to the homeowners,

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on January 26, 2011 hereby authorizes the refunding of the following:

<u>Block</u>	<u>Lot</u>	<u>Property Owner</u>	<u>Deduction</u>	<u>Amount</u>
42.14	24	Francis Schuhmann	Veteran	\$250.00

RESOLUTION 2011-2-4

APPLYING OVERPAYMENT OF TAXES

WHEREAS, a Veteran Deduction was granted in the year 2010, and
WHEREAS, the allowance of that deduction resulted in an overpayment for the year 2010, and

WHEREAS, the property owner has requested that said overpayment be applied to 2011 taxes, **NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the Tax Collector shall apply the overpayment of taxes to 2011 taxes:

<u>Block</u>	<u>Lot</u>	<u>Name</u>	<u>Amount</u>
10.01	40	George O'Donnell	\$250.00

RESOLUTION 2011-2-5

REFUND OF CONSTRUCTION PERMIT FEES

WHEREAS, a payment of \$367.00 including the DCA fee was made for a construction permit, number 10-264 (furnace/AC/unit/Condensate Line) on the property listed below; and

WHEREAS, this payment was to be applied for a permit plus DCA fees on the below listed property; and

WHEREAS, there was an error in the computer of calculating the fees; and

WHEREAS, as per NJAC 5:23-2.27 refunds are allowable with the exception of plan review fees and the DCA fees thereby allowing Sam Muro, Installer for Indoor Air Technologies, Inc., a refund, totaling the amount of the refund to be \$85.00; and

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on February 9, 2011, hereby authorizes the refunding.

<u>BLOCK</u>	<u>LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>
42.03	17	32 Candlelight Circle	\$85.00

RESOLUTION 2011-2-6

RESOLUTION FOR THE AUTHORIZATION FOR AERIAL LARVAL MOSQUITO CONTROL

WHEREAS, in an attempt to keep the mosquito population as low as possible and thus reduce the risk of disease affecting the human population, the Burlington County Division of Mosquito Control will conduct aerial Larval Mosquito Control Actives in Mansfield and surrounding Municipalities; and

WHEREAS, the Mansfield Township Committee has agreed to accept their proposal on behalf of the Citizens of Mansfield Township to treat areas that contain larval populations of mosquitoes that are considered a nuisance, a health hazard, or both; and

WHEREAS, this application will take place in the Township between the dates of April 1st through November 18, 2011 during the daylight hours and not on Sundays or holidays;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, authorizes these applications to be done by the Burlington County Highway Department-Division of Mosquito Control and allow the Mayor and/or the Municipal Clerk to sign the authorization.

RESOLUTION 2011-2-7

RESOLUTION TO AMEND AND CORRECT AGENCY NAME OF MANSFIELD TOWNSHIP'S PROFESSIONAL SERVICES RISK MANAGEMENT CONSULTANT

TIMOTHY C. IRONS OF INSURANCE AGENCY MANAGEMENT INC, T/A T.C. IRONS AGENCY OF BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND BURLINGTON COUNTY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

WHEREAS, the Governing Body of Mansfield Township has resolved to join the **Burlington County Municipal Joint Insurance Fund**, and the **Municipal Excess Liability Joint Insurance Fund**, a self-insurance pooling fund following a detailed analysis; and,

WHEREAS, the Bylaws of said fund require that each municipality appoint a Risk Management Consultant to perform various "Professional Services" as detailed in said Bylaws; and,

WHEREAS, the Bylaws indicate a fee not to exceed four percent (4%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and,

WHEREAS, N.J.S.A. 40A:11-5 (l) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and,

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a risk Management Consultant's are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of Mansfield Township, County of Burlington, State of New Jersey does hereby appoint Timothy C. Irons of Insurance Agency Management Inc., t/a T.C. Irons Agency as its Risk Management Consultant in accordance with N.J.S.A. 40A: 11-5 ; and,

BE IT FURTHER RESOLVED that the Governing Body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to N.J.S.A. 40A: 11-5(1),(a),(i).

**RESOLUTION 2011-2-8
RESOLUTION HIRING GERMI CLAY**

TO REPLACE EUGENE JOHNSON DURING HIS ABSENCE FROM THE SANITATION DEPARTMENT AS A RESULT OF HIS MOST RECENT MEDICAL CONDITION

WHEREAS, there currently exists the need to replace Eugene Johnson during his period of disability; and

WHEREAS, Germi Clay has complied with all requirements as a sanitation worker; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey, returns Germi Clay to full-time status as a Mansfield Township sanitation employee, pending the return of Eugene Johnson to active full-time status.

**RESOLUTION 2011-2-9
ADDED ASSESSMENT APPEAL REFUND**

WHEREAS, a County Appeal on a 2010 Added Assessment was granted to property listed below and,

WHEREAS, this Appeal resulted in an overpayment which is due to the homeowner.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, State of New Jersey that the Tax Collector be authorized to refund the following:

<u>Block</u>	<u>Lot</u>	<u>Name</u>	<u>Amount</u>
25.01	8	Robert & Janet Souka 24 Belmont Circle	\$ 101.65

APPEAL AMOUNT	\$ 101.00
INTEREST TO 2/9/11	<u>.65</u>
	\$ 101.65

**RESOLUTION 2011-2-10
ADDED ASSESSMENT APPEAL REFUND**

WHEREAS, a County Appeal on 2009 & 2010 Added Assessments was granted to property listed below and,

WHEREAS, this Appeal resulted in an overpayment which is due to the homeowner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, State of New Jersey that the Tax Collector be authorized to refund the following:

<u>Block</u>	<u>Lot</u>	<u>Name</u>	<u>Amount</u>
24.04	13	Jorge & Christine Villabon 25 Waverly Drive	\$ 995.41

Appeal Amount	\$ 987.32
Interest to 2/9/11	<u>8.09</u>
	\$ 995.41

**RESOLUTION 2011-2-11
ADDED ASSESSMENT APPEAL REFUND**

WHEREAS, a County Appeal on a 2009 Added Assessment was granted to property listed below and,

WHEREAS, this Appeal resulted in an overpayment which is due to the homeowner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, State of New Jersey that the Tax Collector be authorized to refund the following:

<u>Block</u>	<u>Lot</u>	<u>Name</u>	<u>Amount</u>
18	18	William Bartolino 28456 Schoolhouse Road	\$5,236.75

Appeal Amount:	\$5,172.10
Interest to 2/9/11	<u>64.65</u>
	\$5,236.75

RESOLUTION 2011-2-12

WHEREAS, a County Appeal on 2010 Added Assessment was granted to property listed below and,

WHEREAS, this Appeal resulted in an overpayment which is due to the homeowner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, State of New Jersey that the Tax Collector be authorized to refund the following:

<u>Block</u>	<u>Lot</u>	<u>Name</u>	<u>Amount</u>
24.03	24	Abby True Harris Brian Braumley 37 Waverly Drive	\$ 257.18
		Appeal Amount:	\$ 254.01

Interest to 2/9/11

3.17
\$ 257.18

**RESOLUTION 2011-2-13
REFUND OF VETERAN DEDUCTION**

WHEREAS, a Tax Deduction were allowed on the properties listed below for 2010; and,
WHEREAS, this allowance resulted in overpayments on said property, and a refund are due to the homeowner,

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on February 9, 2011 hereby authorizes the refunding of the following:

<u>Block</u>	<u>Lot</u>	<u>Property Owner</u>	<u>Deduction</u>	<u>Amount</u>
10.08	6	Dhru Kumar	Veteran	\$250.00

**RESOLUTION 2011-2-14
RESOLUTION AUTHORIZING PARTICIPATION IN THE BURLINGTON COUNTY
SHARED SERVICES FORUM**

WHEREAS, the forty municipalities within Burlington County are interested in providing cost effective and efficient delivery of governmental services to their citizens; and

WHEREAS, it is believed that jointly sharing services provided by various municipalities and school districts will be cost effective and efficient; and

WHEREAS, there is a need to facilitate shared services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of the Township of Mansfield that the Township Committee does actively support discussing and researching possible new and enhanced Shared Services between one or more municipalities, Burlington County and/or local school districts; and

BE IT FURTHER RESOLVED that the following two representatives of the Township of Mansfield, Deputy Mayor Robert J. Higgins and Municipal Clerk Linda Semus, are hereby authorized and encouraged to participate in all meetings of the Burlington County Shared Services Forum and/or its subcommittees for the purpose of reaching a consensus on the best opportunities for Shared Services among these governmental agencies; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Burlington County Board of Chosen Freeholders and the Burlington County Bridge Commission

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark** to approve the foregoing consent agenda. Motion carried on a Roll Call Vote, recorded as follows:

AYE: HIGGINS, CLARK, GABLE, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

DISCUSSION

- a. **Community Grants, Planning and Housing (CGPH) – contract due to expire**

Clerk Semus reviewed discussions held during prior meetings wherein concerns had been expressed with the current contract. She asked if we were going to go out to bid or maintain the same firm. **Attorney Magee** explained that CGPH had been doing it for many years but one gentleman had expressed dissatisfaction with their performance. He was to have provided the committee with information. **Mayor Puglia** said he would contact Mr. Tarantino to have him present his case.

- b. **Franklin Fire Company awarded \$11,875.00 for Assistance to Firefighters Grant from the Federal Emergency Management Agency**

Clerk Semus informed the Committee that the Franklin Fire Company was awarded an \$11,876 grant. She also said the Fire Company continually applies for grants.

- c. **Salt Building**

Mayor Puglia said he had spoken with Jef Jones about building our own building to store salt at the Millennium Building. He asked the Committee if we should look into it. This would alleviate the need to rely on a contractor to store the salt. It would be possible to build a pole type building so we can store the salt. **Committee Clark** asked **Engineer Staszewski** if he had any experience with this and he said he had and could

provide information to the committee. **Mayor Puglia** said we would want to be able to store about 200 ton of salt and asked **Engineer Staszewski** if he could get information.

d. **Solid Waste Commercial Sites**

Mayor Puglia felt is time to stop picking up commercial trash and we should look into this. He will speak to Jef Jones. **Attorney Magee** said three different samples to enforce this will be sent to Mr. Jones for his review after which **Attorney Magee** will provide a draft. This should be ready for the next meeting.

e. **Snow Removal Responsibilities – Memo and Information From Doug Borgstrom, Property Maintenance Official**

Clerk Semus reported that **Mr. Borgstrom**, as Property Maintenance Official, has received several complaints about people who have not shoveled their sidewalks. Children have had to walk out into the streets. He approached people and they have complied. **Mr. Borgstrom** is asking if we can look into having the ordinance revised so residents are aware that they have no choice but to shovel. **Mayor Puglia** said he has reviewed this with **Mr. Borgstrom** and he noted that the current ordinance has no time limit. This is to be reviewed and presented at the next meeting. **Mayor Puglia** questioned how it will be enforced. **Clerk Semus** commented that this would be the duty of the Zoning Officer.

Fritz Wainwright, 1011 Cedar Lane, Burlington, said, during the Planning Board Meeting in Florence, it was brought up that Florence doesn't have an ordinance for cleaning the sidewalks and they won't put one in because they have so many senior citizens. They won't require snow removal.

Committeeman Higgins noted this was an issue in Freehold and they passed an ordinance stating that, if residents live in a school zone, they have to remove snow from sidewalks due to children walking.

Mayor Puglia felt something should be done about our ordinance because it is so vague. Our ordinance is to be reviewed to see if changes should be made.

f. **Lou Wargo – Flag Pole Placement Veteran's park**

Mr. Lou Wargo, Main Street, Columbus, said he contacted the vendor for placement of flag poles at Veteran's Park and whether a building permit was needed. He contacted Robin Bucci who said he didn't need a permit but he should notify the township for approval. He said they want to install three flag poles at the Veteran's Memorial. A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to grant this approval. Motion carried.

Amendment to Agenda

Clerk Semus asked for an amendment to the agenda to include a sprinkler system repair and an alarm system repair at the Millennium Building. Mr. Monzo said there is money available. **Clerk Semus** said the repair is \$600 to fix the sprinkler heads. **Engineer Staszewski** then explained that the fire panel did not operate on the office side of the building. The Fire Department side has a new panel. This would provide communication between the two panels and have the entire building protected. It would include a new panel and a modification to the existing panel.

Committeeman Gable explained that the repair to the sprinkler system is on the newly constructed part of the fire house where the sprinkler heads are leaking. It is out of warranty and the contractor won't honor it. This is not to exceed \$600.

A motion to amend the agenda was offered by **Deputy Mayor Higgins** and second by **Committeeman Gable**. Motion carried.

A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to approve the expenditure to pay and not to exceed \$600 for sprinkler repair and not to exceed \$5,698.65 for the alarm system repair. Because of the contractor's work

on the sprinklers and their leaking shortly after installation, it was decided to send a letter to the DCA which will give the township the ability not to accept them on a future job. Mr. Wargo questioned **Committeeman Gable**'s action on this as he was a member of the Fire Company. **Attorney Magee** said this would not constitute a conflict of interest. The motion was carried on a Roll Call Vote, recorded as follows:

AYE: CLARK, GABLE, HIGGINS, PUGLIA
NAY: NONE ABSENT: NONE ABSTAIN: NONE

Mayor Puglia said Mr. Jones is requesting an ordinance enforcing no parking on roads during snow storms. **Mayor Puglia** felt this would help for snow plowing. Everyone usually has a driveway where they can park and, if they don't they can utilize the municipal parking. Jef Jones is to look into this. **Mayor Puglia** noted that circles in the road with an arrow are to be painted for hydrants along with painting of hydrants when someone from Community Service is available. The Fire Department is to paint the circles.

Committeeman Gable said he has specifications from Remington & Vernick from last year for the installation of back-up power generators for the Emergency Squad's building. He asked for authorization to obtain three quotes to determine the cost of the project.

Agenda Amendment

A motion was offered by **Committeeman Clark** and second by **Committeeman Gable** to authorize the above. Motion carried.

A motion was offered by **Committeeman Gable** and second by **Committeeman Clark** to obtain three quotes for back-up generator power for the Emergency Building. Motion carried.

PUBLIC COMMENT

Bob Tallon, Axe Factory Road, said he hasn't obtained help from County in regard to the tree plan. Although we have no money to do the plan, if he has about two weeks, he has a private contractor who will do a plan without payment which would be a few thousand dollars. If the money comes our way, we can look to see if we can pay him. He asked if this would be acceptable. **Attorney Magee** said he has spoken to the State indicating to them we would have a revised agreement, thus we have a couple of weeks to get them a plan. Therefore, Mr. Tallon would have time.

Lou Wargo referred to the salt shed, he questioned why we need one as we have never had one before after all of these years. The government talks about community services. A mile down the road there is a salt shed and why can't we use it. Bob Tallon noted the school wanted to use it about a year ago and they wouldn't allow use of it. He felt we didn't need to build a building.

Lou Wargo referred to monthly bills for Ready Labor temporary sanitation. **Mayor Puglia** said when our regular men take off for vacation, sick days, etc., we have to bring someone else in. He also referred to the union and their contract. **Mayor Puglia** said we are looking into privatization. Mr. Wargo felt this has been talked about for a while. He felt the township would save money if we went to privatization.

Bob Harrison, Mansfield Road West said that, on March 25th, Rutgers in New Brunswick will be holding an Animal Emergency Working Group with hands on demonstration dealing with fires, highway accidents with horses, cows, etc. He said he felt the Fire Company should attend to learn actions to be taken for animals during emergencies. **Clerk Semus** will forward paperwork to **Committeeman Gable** so he can discuss with the Fire Company.

Bob Harrison also asked why the Civic Center is snow plowed as nothing is going on now. **Mayor Puglia** is to ask Jef Jones.

Terri Tallon-Hammill, Axe Factory Road, referred to the presentation at the beginning of the meeting. She said, at one time, she served on the Route 206 corridor committee as a representative for Mansfield. Mark Remsa mentioned the Growth and preservation Plan and Advisory Group. If and when that comes, Mrs. Tallon-Hammill said she would be interested in serving in that position.

Mrs. Tallon-Hammill asked whose liability it is if someone falls and is injured on a snow covered sidewalk. She was told it is the homeowner.

With no further comments or questions, the public hearing was closed.

COMMITTEE COMMENTS

Committeeman Gable thanked the people for coming to the meeting and for their comments.

Mayor Puglia wished all a Happy Valentine's Day.

MOTION TO ADJOURN

A motion was offered by **Deputy Mayor Higgins** and second by **Committeeman Clark** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Barbara A. Crammer
Deputy Clerk

Linda Semus, RMC
Municipal Clerk

Approved: February 23, 2011